

Brock Road PTA Meeting
Executive Board Minutes
June 24, 2019

Call to order: 10:09 am: Quorum- yes

Roll Call: Candice Keenan, Ashley Withers, Mandy D'Amato, Michelle Ratajczak, Danielle Dayney, Lindsey Quinn, and Mrs. Richey.

Principal's Report: Mrs. Richey

- New Assistant Principal: Mr. Paul Workman
- July 5-6 Mrs. Richey and 21 Brock Road teachers will be attending a Leadership Learning Exchange program.
 - This will help show teachers how to engage different types of learners.
- Responsive Classroom Course Training: Mrs. Richey will be attending this and bringing it back to the school. A description of the program was passed out:
 - "The Responsive Classroom approach to teaching is comprised of a set of well-designed practices intended to create safe, joyful, and engaging classroom and school communities. The emphasis is on helping students develop their academic, social, and emotional skills in a learning environment that is developmentally responsive to their strengths and needs."
- 2019-2010 Master Schedule has been set
- New Book Keeper: Holly Robinson
- Computer Lab is now called the Learning Lab and teachers can use the space for classroom projects and STEM projects.
- New Science Curriculum
- There is a push this summer to have a campus wide clean up. Purge all old things that are not being used.
- New this year:
 - Elementary Event Night is changed to **Thursdays** (last year it was Tuesday)
 - New Master Schedule includes 15 minutes in the morning to be used for Responsive Classroom development.
 - 8 Special Ed Students
 - SCOPE: hoping to keep scope as part of the school day and not before or after school.
 - Visual Arts Program: Mrs. Behring the art teacher is heading up this new program.
 - Holly Angel the SCOPE teacher, is having a baby most likely before school starts and she will have a sub that has taught SCOPE long term before.

- Mrs. Richey would like to have a Principal Advisory Committee: she would need a PTA executive member to be a part of it. This committee would meet once a quarter.
- Bobcat Bulletin:
 - Distributed 1st thursday of the month
 - Principal Report will be in this letter and not in the PTA Newsletter
- Academic Goals for this year:
 - School Accreditation: keep school at a Level 1 performance level
 - Gains in reading, math, science (only 5th grade is tested), and History (only 4th grade is tested).
 - Attendance went up this year as well.
 - We looked over the BRES School Demographic from the 2018-2019 school year.

Summer preparation for back to school

- School theme: to be determined after Mrs. Richey gets back from conference. School theme could go on school t-shirts? Possible theme: Be The Change
- Decoration of lobby, bulletin boards, display case (need to find the key) and outside entryway. Mrs. Richey mentioned that she had already asked maintenance to come and paint paw prints along the walkway and up to the doors. We can get the stencils and do it ourselves.
- First Day of School: Pencil pillars and Chalk the walk.
- Bathrooms: Allow the students to vote on a color and theme for their bathroom. K-2 have bathrooms in classrooms, they could design the bathroom next to the gym.
- Inspirational bathroom quotes
 - Is this something the visual arts students could help with? Or the Leadership program?
- Grade Level/street hallway signs, the school has already ordered street signs for the classroom hallways. We can add grade levels, would like to match the school signs, need to get more info from Mrs. Richey. Green street signs possible ordered from amazon, \$17.
- Mulch and flowers
- Set-up for K orientation: Date? Monday July 29??
 - **Kindergarten Orientation: Tuesday July 30** (morning, time?)
 - Bobcat Costume to be worn by Ashley's son
 - Decorate the Lobby: what do we need for the decorations?
 - Paint paw prints on sidewalk, get the stencil from Ms. Richey (Maintenance) do they have the paint as well?
- **Popsicles on the Playground:** Thursday **August 1st** morning, time? 10-12?
 - For incoming Kindergartners- send letter
- **Teacher back to school pancake breakfast: August 6 @ 8:30**
 - send out invitation
 - Sign-up genius

- **Open House/Meet the Teacher: Friday August 9th (time?)**
 - Decorate
 - Prepare PTA tables, t-shirts, Trackers, Decals, PTA sign up
 - Trackers: \$2.28 each (2nd grade total: \$295.95, 3-5 \$1083.75)
 - PTA Membership will stay the same from last year (price includes free Tracker or decal if grade level is not using tracker):
 - \$7 Single membership (includes 1 tracker or decal)
 - \$12 Family membership (includes 2 PTA memberships and enough trackers/decals for all children in family)
 - \$5 Teachers
 - Possible incentive program to increase membership
 - Grade Level with most PTA memberships will receive ice cream and DJ at recess or lunch?
 - Incentive for teachers to join: name will be put into a raffle and they could win an Amazon Gift card.
 - New PTA brochure to be put together
 - Create school-wide PTA DOJO account: Mrs. Richey thinks this is possible for us to have a school-wide PTA DOJO account she just needs to double check on how to create it.
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- Bobcat mascot: located in a closet at the school (do you all remember which closet?) will attend the Kindergarten Orientation.
 - PTA classroom window magnets: need to be ordered. These will be placed outside the teachers doors so that we can clip/hang any paperwork/supplies from the PTA to the teachers and not disturb their classroom.
 - Classroom volunteer changes:
 - Volunteer Training: Ms. Richey thinks we will bring back the Volunteer Training class.
 - We will emphasis the importance of filling out the Volunteer paperwork so that parents can come to the school to volunteer and help with events. This will be in the form of a cover letter on the Volunteer paperwork.
 - Teacher's Favorite Things sheet: update binder at the office front desk
 - Welcome committee on first day at cars: PTA can help with this

Admin

- Corporate Sponsors
- Movie licensing
- PTA insurance
- Organize office cabinet
- Audit books- July 9th
- Change names and check signers on bank account

- Change banks
- Square account info

Back to school night

- Date: **August 22, time?**
- Food Trucks

President Projects

- Welcome back letter
 - Volunteer form
 - Corporate sponsorship form
- Stop the Bleed kits
- Emergency backpack supply items
- Bulletproof lobby: under consideration, in the research stage. A security grant was approved.
- Verizon cell tower request
- How kids can meet new SRO?
- Mrs. Richey has submitted a request for a fence to go in the front of the school grounds. There is already a fence in the back of school along the woods.

Spirit Wear

- Determine shirt logo
- Pre-order for K Orientation
- 2 different shirts?
 - Order form for rest
- Shirts for teachers/PTA/Admin: Mrs. Richey has already been thinking about ordering nicer shirts for the teachers.
- Tall socks or water bottles: Tall Socks
- Bows?
- Winter products

Proposed Programs

- Bobcat Volunteer- Leanne Offner - Chair
 - How often: twice a month in the beginning of the year and then re-evaluate when we can see how much the teachers use it and how many people show up.
 - Cover sheet for teachers to fill out outlining project
 - Letter to parents explaining program
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- Conference Night Food
- **Donuts with Dad: Friday, Feb 7**
- **Muffins with Mom: Friday, May 1**
- **Fall family dance- Friday, October 25th**
 - Halloween outfit contest: no masks or weapons

- Pumpkin carving contest: kids bring in their already carved pumpkins
 - Glow sticks
 - Pizza and drinks available for purchase
- **Spring family dance- April 17**, theme?
- **5th grade celebration- May 19**: have the outside portion and then inside portion will consist of kids photos slideshow and a movie with popcorn.
- Hospitality
- **School musical, Friday April 3**
- **Field day, May 15**
- One School One Book- book?
 - Theme-
 - **Date- Thursday Oct. 3: Family Reading Night as well**
- SOL prep kits
- Scholarship fund
- **Student appreciation day: April 24**
- **Spirit Day**
 - Would be the last friday of every month and on this day we would have a DJ in the cafeteria or outside with popsicles or some sort of treat.
- **Teacher Appreciation Week: April 27 - May 1**
- Incentives for teachers for PTA event participation
- Movie Nights: are we going to continue to have these?
- Reflections- Jeff Kent to chair
 - Date?
- Teacher gift wrapping
- Classroom Escape license
- Brilliant Bobcat Awards:
 - Monthly, teacher referrals. Will put names of students on stars on the lobby PTA bulletin board. All students that are referred will receive a Bobcat Spirit Stick and Certificate.
- EOY school-wide grade awards

Proposed Fundraisers

- Amazon Smile?- \$340.00 since we started
- Attraction Books- Jamie
- Concessions
- BoxTops
- Holiday shop
 - Date and time
- Spirit Nights
 - Food truck family picnic at school
- Spirit wear
- "Paw" corn Fridays: last friday of the month except for December and May

- Charge?
 - Pop same day
- Penny Wars
- “Golden Paw” gram
- School store: determine which day and time the school store will be open, thinking morning and lunchtime.
 - Spirit Monkey bag tags
- Duct tape Mr. Workman
- Paint a rock
- Paint by number wall mural
- Handprints on outside pillars: Mrs. Richey does not want permanent paint on outside structures, but we can put handprints on inside pillars or walls.
- Angel wing hand print mural, need to decide location.
- School calendar?
- Clothing garage sale?
- \$ balloon pop
- Birthday sign
- Crayola marker collection
- Get rid of sticker booth
- Buy and Brick (in the courtyard)

Calendar:

Executive Board Meetings: 3rd Friday of each month

July 30: Kindergarten Orientation

August 1(10-11): Popsicles on the Playground for kindergarten families

August 6 (8:30): Teacher Back to School Breakfast Pancake Bar

August 9: Open House/Meet the Teacher

August 16: Executive Board Meeting @ 9am

August 16: Summer Reading Celebration

September 13-20: Book Fair

September 20: Executive Board Meeting @ 9am

September 19: Parent Teacher Conferences 5-7

October 3: One School One Book

October 3: Family Reading Night

October 14: No School

October 18: Executive Board Meeting @ 9am

October 25: Paw-Corn Friday

October 25: Fall Family Dance 6-8

November 12: Veteran Celebration: pta help with breakfast

November 15: Executive Board Meeting @ 9am

November 21: Parent Teacher Conferences

November 22: Paw-corn Friday

December 20: Executive Board Meeting @ 9am

January 17: Executive Board Meeting @ 9am

February 7: Donuts with Dad

February 13: Parent teacher conference night and STEAM night (PTA can set up a table?)

February 21: Executive Board Meeting @ 9am

February 21: Jump Rope for Heart event

March 13: Executive Board Meeting @ 9am

March 16-20: Spring Break

March 27 - April 3: BOGO Book Fair and Art Walk

April 17: Executive Board Meeting @ 9am

April 17: Family Dance 6-8

April 23: Parent Teacher Conference night

April 24: Student Appreciation Day

April 27 - May 1: Teacher Appreciation Week

April 27 - end of school is SOL testing Window

May 1: Muffins with Mom

May 15: Executive Board Meeting @ 9am

May 15: Field Day

May 19: 5th Grade Celebration and DARE graduation

Next Executive Board meeting will be Friday, August 16 @ 9am.

General Membership meeting?

The meeting will now be adjourned at 2:20pm.

